Members present: Elizabeth McKee (UAF), Heather Smith (UAMS), Paula Reaves (UAM), Dan Puckett (UAF), Jan Dickinson (UAFS)

Heather Smith was at UAMS in the Access Grid room and Elizabeth McKee and Dan Puckett joined via the grid from UAF. Paula Reaves and Jan Dickinson joined by phone.

Jan Dickinson, College of Education at UAFS, was welcomed as a new committee member. Marta Collier, College of Education, UAF, has also agreed to serve but was unable to attend this meeting.

The first topic of discussion was the design of the portal. All agree that it should be simple and uncluttered. Eight example sites have been identified. Each committee member is to identify 2 or 3 favorites from the examples, prepare a brief narrative of the good qualities of the sites, and send an email with this information to the other members of the committee. These reports will serve as guiding tools for the webmaster.

Elizabeth is to request a URL for the portal so that it can be included in a flier for the Arkansas Association of Colleges for Teacher Education meeting in April. Jan will discuss the portal and ask for suggestions and comments at the meeting.

There was some discussion of finding an educational contact from each campus to assist with marketing the portal to education students. This will be discussed further at a future meeting.

The meeting was adjourned after deciding that another meeting would be held on March 28 at 2:30.