Members Present: Kathy Anderson (UAM), Carolyn Filippelli (UAFS), Carol Macheak (UALR), Louise Montgomery (UAMS), Evelyn Elaine Yates (UAPB), Dan Boice (UAM).

1. The Task Force convened at 10:00 a.m., the meeting being catered by Shipley’s, compliments of Carol.

2. The minutes from April 26 were approved as distributed. Dan thanked the members for their help in drafting and correcting the minutes, and he will post these (and the others) on the CUACRL website.

3. Fayetteville has not named a member to the Task Force. For the time being, the Task Force felt that a chair was not needed, and that we work responsibly and effectively as we are.

4. The group studied the current portal.
   a. Kathy’s work on the homepage was praised, but we agreed that the grouping of college logos is too crowded. Louise will play around with some word art and report her findings to the committee.
   b. Dan will find out if the community colleges wish to be added to the “About Us” list.
   c. We identified three sites with missing or partial thumbnails. Kathy will work on correcting those.
   d. The group agreed that the site is ready for prime time. We’ll move forward with publicizing it.
   e. Kathy will contact Beth Juhl about setting up a TinyURL for the portal.

5. Maintenance: to keep tabs on broken or changing links, members agreed to take responsibility to regularly check the links, with the following responsibilities:
   - Louise: Advice, Alliances, Blogs, Staff Picks
   - Kathy: Home, Careers, Education
   - Carol: Fine Arts, Grants
   - Carolyn: Special Ed, STEM, Teaching Skills
   - Evelyn: Health, Reference, Social Science

6. Publicizing the site:
   a. There was some discussion of a flyer, perhaps for registration packets at conferences. Louise volunteered to work something up, and she will send a pdf to the members when she has one ready.
   b. We can also make up a poster for conferences of various groups.
   c. Dan will contact the ADE, and possibly the ArEA and the PTA.
   d. Evelyn will talk to the Government Documents librarians at their upcoming meeting.
e. Dan will contact the chair of the School Library Association to find out if/how they stay in contact with private schools and home schoolers.

f. We can put a note into the ArLA newsletter. Dan will be at the conference and will seek to use the opportunity to meet with school library leaders.

g. Dan will send out something to the ARKLink and CULD listservs, noting the site and asking for contributions.

h. Dan will tell the other CUACRL deans about the progress.

i. Other groups we can contact:
   1. Many campuses have offices for regional Education Renewal Zones. The website for this has contacts around the state.
   2. Regional fairs, such as Science Fairs and History Days, could offer opportunities for us to tell teachers about the portal.
   3. Educational Coops offer opportunities to talk with teachers, usually in the late summer.
   4. There may be a Curriculum Conference still this autumn

7. New Contributions: the committee discussed how to solicit and handle suggestions from other institutions.
   a. To solicit ideas, we can include a “Got an idea?” link on the portal. Kathy will contact Beth Juhl about this, and whether if it is possible for it to be set to a short distribution list.
   b. After a Task Force member fields an idea, she can send the idea to the other members for input.

8. Next Meeting: will be in the spring of 2017, when we can set up our schedule for attending or at least having publicity at upcoming conferences.

9. Task Force members thanked Carol for the coffee and donuts, and the meeting adjourned at 11:45 a.m.

Dan Boice
Liaison to the CUACRL Deans