CUARL Digital Initiatives Task Force
FY2016 Work Plan Objectives
Quarterly Progress Report

Report Date: Friday, April 1, 2016
Task Group: CUARL Digital Initiatives Task Force
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OBJECTIVE TITLE
First quarterly report to CUARL’s directors from CUARL-DITF

ACCOMPLISHMENTS THIS QUARTER
We have spent the first quarter of this year:
• Getting to know all of the members in this task force
  • One substitution was made in membership
  • Assessing current initiatives per institutions
  • Reviewing the assigned target activities
  • Crafting an execution plan

ACTIVITIES
• Held our first meeting, February 23, 2016 (meeting minutes below)
• Established primary methods of communication as conference call and online
• Completed a survey and several spreadsheets to assist on future planning (survey results below)

SIGNIFICANT PROGRESS THIS QUARTER
• We have established priorities for tasks
• We have a proposed plan of action and will start implementing our charge next quarter

QUARTERLY PROGRESS REPORT VARIANCES
We do not have any variances to report at this time.